

Amendment of license. (Other factories i.e excluding MAH factories / Hazardous factories).

Detailed procedure for License Amendment.

PROCESS FLOW FOR APPLICATION THROUGH MAITRI PORTAL

VISIT <https://maitri.maharashtra.gov.in>



CREATE LOGIN ID & PASSWORD.



FILL THE CAF FORM.



SELECT SERVICES - FACTORY AMENDMENT



PROCEED TO FILL FROM 1 FOR REQUIRED OPTION FOR
AMENDMENT

- 1.CHANGE IN FACTROY NAME
- 2.CHANGE IN WORKERS OR H.P SLAB
- 3.CHANGE IN NAME OF OCCUPIER



UPLOAD REQUIRED DOCUMENTS.



PAY THE REQUIRED FEES.

“ PROCESS FLOW FOR APPLICATION THROUGH AAPLE SARKAR ”

VISIT <https://aaplesarkar.mahaonline.gov.in>



CREATE LOGIN ID & PASSWORD THROUGH GIVEN OPTIONS.



LOGIN TO AAPLE SARKAR WEBSITE.



SELECT INDUSTRY, ENERGY & LABOUR.
(FROM LEFT SIDE OF THE PAGE)



SELECT LABOUR IN DEPARTMENT COLUMN.



SELECT SERVICE AS FACTORY RENEWAL AND PROCEED.



WEBSITE WILL DIRECT TO <https://lms.mahaonline.gov.in>



SEARCH THE APPLICATION ID WHICH IS TO BE AMENDED.



CLICK ON THE AMENDMENT CERTIFICATE OPTION



PROCEED TO FILL FROM 1 FOR REQUIRED OPTION FOR
AMENDMENT

- 1.CHANGE IN FACTROY NAME
- 2.CHANGE IN WORKERS OR H.P SLAB
- 3.CHANGE IN NAME OF OCCUPIER



UPLOAD REQUIRED DOCUMENTS



PAY REQUIRED FEES



PROCESS FLOW FOR <https://lms.mahaonline.gov.in> (ALREADY REGISTER USER

IN LMS PORTAL

LOGIN TO <https://lms.mahaonline.gov.in>



SELECT APPLICATION ID WHICH IS TO BE AMENDED IN ADVANCE SEARCH OPTION.



CLICK AMENDMENT CERTIFICATE OPTION



PROCEED TO FILL FROM 1 FOR REQUIRED OPTION FOR AMENDMENT

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- 3.CHANGE IN NAME OF OCCUPIER



UPLOAD REQUIRED DOCUMENTS



PAY REQUIRED FEES

**FACTORY LICENSE AMENDEMNT (Non-Hazardous Factory)
(SLA Timeline 07days as per RTS)**

1.	ADHAR CARD / PASSPORT
2.	FORM 1 DULY SIGNED BY OCCUPIER AND MANAGER
3.	LIGHT BILL/LOAD SANCTION LETTER FOR INCREASE IN CONNECTED LOAD (IN CASE OF HP CHANGES)
4.	PREVIOUS APPROVED FACTORY LICENSE COPY
5.	LATEST PLAN APPROVAL LETTER
6.	REQUEST LETTER STATING THE NATURE OF AMENDMENT & DATE FROM WHICH WORKERS OR HP HAS INCREASED / DECREASED.
7.	FRESH CERTIFICATE INCORPORATION (IN CASE OF FACTORY NAME CHANGE)